



## AGENDA STAYTON CITY COUNCIL

**Monday, April 1, 2024**

Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

### HYBRID MEETING

The Stayton City Council will be holding a hybrid meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

7:00 p.m. – City Council Regular Session – <https://youtube.com/live/oaTNEJWBvfs>

**Public Comment and Public Hearing Testimony:** Meetings allow for in-person, virtual, or written public comment. If a community member has a barrier which prevents them from participating via one of the methods below, they should contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **no less than three hours prior to the meeting start time** to make arrangements to participate.

Comments and testimony are limited to three minutes. All parties interested in providing public comment or testifying as part of a public hearing shall participate using one of the following methods:

- **In-Person Comment:** Parties interested in providing in-person verbal public comment shall fill out a "Request for Recognition" form available at the meeting. Forms must be filled out and submitted to the Assistant City Manager or designee prior to the meeting start time.
- **Video or Audio Conference Call:** Parties interested in providing virtual public comment shall contact City staff at [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** with their request. Staff will collect their contact information and provide them with information on how to access the meeting to provide comments.
- **Written Comment:** Written comment submitted to [citygovernment@staytonoregon.gov](mailto:citygovernment@staytonoregon.gov) **at least three hours prior to the meeting start time** will be provided to the public body in advance of the meeting and added to the City Council's webpage where agenda packets are posted.

#### 1. CALL TO ORDER

7:00 PM

#### 2. FLAG SALUTE

#### 3. ANNOUNCEMENTS

- a. Additions to the agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

**4. PUBLIC COMMENT****5. CONSENT AGENDA**

- a. March 18, 2024 City Council Work Session Minutes
- b. March 18, 2024 City Council Regular Session Minutes

**6. PRESENTATIONS**

- a. "If I Were Mayor" Contest Winners

**7. PUBLIC HEARING****8. GENERAL BUSINESS**

- 1. Resolution No. 1097, 2024 Street Maintenance Project Construction Contract Award** **ACTION**
  - a. Staff Report – Lance Ludwick
  - b. Public Comment
  - c. Council Discussion
  - d. Council Decision
  
- 2. Resolution No. 1098, Fiscal Year 2024-25 Fee Schedule** **ACTION**
  - a. Staff Report – James Brand
  - b. Public Comment
  - c. Council Discussion
  - d. Council Decision

**9. COMMUNICATION FROM CITY STAFF****10. COMMUNICATION FROM MAYOR AND COUNCIL****11. ADJOURN**

*The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, contact City Hall at (503) 769-3425.*

## CALENDAR OF EVENTS

APRIL 2024					
Monday	April 1	City Council	7:00 p.m.	<a href="https://youtube.com/live/oaTNEJWBvfs">https://youtube.com/live/oaTNEJWBvfs</a>	
Tuesday	April 2	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	April 15	City Council	7:00 p.m.	<a href="https://youtube.com/live/A_FXgnnKhlg">https://youtube.com/live/A_FXgnnKhlg</a>	
Wednesday	April 17	Library Board	6:00 p.m.	Stayton Public Library	
Monday	April 29	Planning Commission	7:00 p.m.	Stayton Community Center	
MAY 2024					
Monday	May 6	City Council	7:00 p.m.	<a href="https://youtube.com/live/Pi87xJHlfGE">https://youtube.com/live/Pi87xJHlfGE</a>	
Tuesday	May 7	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	May 13	Budget Committee	6:00 p.m.	<a href="https://youtube.com/live/WaaC5XqnNYU">https://youtube.com/live/WaaC5XqnNYU</a>	
Wednesday	May 15	Budget Committee	6:00 p.m.	<a href="https://youtube.com/live/YzpXF3YeNo0">https://youtube.com/live/YzpXF3YeNo0</a>	
Tuesday	May 16	Budget Committee	6:00 p.m.	<a href="https://youtube.com/live/D2qXMn2uS_E">https://youtube.com/live/D2qXMn2uS_E</a>	
Wednesday	May 15	Library Board	6:00 p.m.	Stayton Public Library	
Monday	May 20	City Council	7:00 p.m.	<a href="https://youtube.com/live/bhYOUjWYS58">https://youtube.com/live/bhYOUjWYS58</a>	
Monday	May 27	<b>CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY HOLIDAY</b>			
Tuesday	May 28	Planning Commission	7:00 p.m.	Stayton Community Center	
JUNE 2024					
Monday	June 3	City Council	7:00 p.m.	<a href="https://youtube.com/live/gAhI3Aa0qQk">https://youtube.com/live/gAhI3Aa0qQk</a>	
Tuesday	June 4	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	June 17	City Council	7:00 p.m.	<a href="https://youtube.com/live/CbxRQKofXts">https://youtube.com/live/CbxRQKofXts</a>	
Wednesday	June 19	Library Board	6:00 p.m.	Stayton Public Library	
Monday	June 24	Planning Commission	7:00 p.m.	Stayton Community Center	
JULY 2024					
Monday	July 1	City Council	7:00 p.m.	<a href="https://youtube.com/live/ObstG7px_s8">https://youtube.com/live/ObstG7px_s8</a>	
Tuesday	July 2	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Thursday	July 4	<b>CITY OFFICES CLOSED IN OBSERVANCE OF INDEPENDENCE DAY HOLIDAY</b>			
Monday	July 15	City Council	7:00 p.m.	<a href="https://youtube.com/live/Ho-DcNPeKFY">https://youtube.com/live/Ho-DcNPeKFY</a>	
Wednesday	July 17	Library Board	6:00 p.m.	Stayton Public Library	
Monday	July 29	Planning Commission	7:00 p.m.	Stayton Community Center	
AUGUST 2024					
Monday	August 5	City Council	7:00 p.m.	<a href="https://youtube.com/live/Lj-mxqCQ5SQ">https://youtube.com/live/Lj-mxqCQ5SQ</a>	
Tuesday	August 6	Parks and Recreation Board	6:00 p.m.	Public Works / Planning Offices	
Monday	August 19	City Council	7:00 p.m.	<a href="https://youtube.com/live/srIRGhfmTvM">https://youtube.com/live/srIRGhfmTvM</a>	
Wednesday	August 21	Library Board	6:00 p.m.	Stayton Public Library	
Monday	August 26	Planning Commission	7:00 p.m.	Stayton Community Center	

**Stayton City Council  
Work Session  
March 18, 2024**

**LOCATION:** STAYTON PUBLIC LIBRARY, 515 N. FIRST AVENUE, STAYTON

**Time Start:** 6:00 P.M.

**Time End:** 6:59 P.M.

**MEETING ATTENDANCE LOG**

	<b>STAYTON STAFF</b>
Mayor Brian Quigley	Julia Hajduk, City Manager
Councilor David Giglio	Alissa Angelo, Assistant City Manager
Councilor Ben McDonald	James Brand, Finance Director
Councilor Jordan Ohrt	Gwen Johns, Police Chief
Councilor David Patty	Lance Ludwick, Public Works Director
Councilor Steve Sims	Janna Moser, Library Director
	Jennifer Siciliano, Community & Economic Development
	Melanie Raba, Office Specialist

<b>AGENDA</b>	<b>ACTIONS</b>
<b>URA Presentation – Results</b>	Elaine Howard presented the URA results.

APPROVED BY THE STAYTON CITY COUNCIL THIS 1<sup>st</sup> DAY OF APRIL 2024, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Brian Quigley, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Julia Hajduk, City Manager

**City of Stayton  
City Council Minutes  
March 18, 2024**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON  
**Time Start:** 7:05 P.M. **Time End:** 8:42 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Brian Quigley	Julia Hajduk, City Manager
Councilor David Giglio	Alissa Angelo, Assistant City Manager
Councilor Ben McDonald	Lance Ludwick, Public Works Director
Councilor Jordan Ohrt	Gwen Johns, Police Chief
Councilor David Patty	Janna Moser, Library Director
Councilor Stephen Sims	James Brand, Finance Director
	Jennifer Siciliano, Community & Economic Development Director
	Melanie Raba, Office Specialist

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Public Comment</b>	
a. Aaron Frichtl	Mr. Frichtl spoke about events Revitalize Downtown Stayton (RDS) is working on. He also spoke about the condition of the streets and ADA compliance.
b. Jon Mesa	Mr. Mesa spoke about a code enforcement citation he received requiring a repair within two weeks. He also spoke on the condition of city streets and safety issues.
c. Paula Greaves	Ms. Greaves spoke about rate increases from Republic Services and how it is affecting the senior community. She also spoke about the safety of the Third Avenue and Fern Ridge Road intersection.
d. Leonard Hayes	Mr. Hayes spoke about the need for repairs of city streets.
<b>Consent Agenda</b>	
a. March 4, 2024 City Council Regular Session Minutes	Motion from Councilor Patty, seconded by Councilor Giglio, to accept the Consent Agenda as presented. <b>Motion passed 5:0.</b>
b. Resolution No. 1096, OPRD Grand Application	
<b>Presentations</b>	
a. Proclamation – Child Abuse Prevention Month (April)	Mayor Quigley read the Child Abuse Prevention Month proclamation.

<p>b. Third Avenue &amp; Fern Ridge Road Crossing Study – Kittleson &amp; Associates</p>	<p>Caleb Cox presented the results of the vehicle and pedestrian traffic study done on Third Avenue &amp; Fern Ridge Road. City staff and Kittleson Associates will be submitting a Safe Routes to School Grant for funding of the project.</p> <p>Council questions and discussion on the two crossing options and the potential of traffic congestion at the First Avenue intersection when a pedestrian is crossing. Staff and Mr. Cox responded.</p>
<p><b>Public Hearing</b></p>	<p>None.</p>
<p><b>General Business</b>  <b>Marijuana Business Hours</b></p> <p>a. Staff Report – Julia Hajduk</p> <p>b. Public Comment</p> <p>c. Council Discussion</p>	<p>Ms. Hajduk reviewed the staff report.</p> <p>None.</p> <p>Council discussed ballot results, disadvantages to business owners by limiting the hours they are permitted to conduct their legal business within city limits, and community outreach on the topic.</p>
<p><b>Communications from City Staff</b></p>	<p>Ms. Hajduk reminded Council that the annual Oregon Ethics Commission Statement of Economic Interest report filing deadline is April 15<sup>th</sup>.</p> <p>The North Santiam School District is conducting a Strategic Planning session on March 20<sup>th</sup>, 2024. Councilor Patty and Councilor Ohrt will attend.</p> <p>Senate Bill 1530 passed the House and Senate, allocating \$3 million to Stayton for the Ida Street Project.</p> <p>The federal government has passed their budget which includes an earmark of \$1.8 million to Stayton for stormwater.</p> <p>Lance will be submitting an OPRD grant application by April 1<sup>st</sup> and must indicate if the City will be matching any funds for the project. Council discussed the Parks SDC fund and what amount they'd like to use for matching funds..</p> <p>Motion from Councilor Patty, seconded by Councilor Sims, to approve a \$750,000 match for the City's OPRD grant application for Mill Creek Park. <b>Motion passed 5:0.</b></p>
<p><b>Communications from Mayor and Council</b></p>	<p>Councilor Patty provided the child abuse reporting hotline phone number.</p> <p>Councilor Sims spoke about the code enforcement letter</p>

	<p>issued to Jon Mesa. Ms. Hajduk responded.</p> <p>Councilor Giglio spoke on the high priority of streets to the Council and the status of street project prioritization decision process staff is working on. Ms. Hajduk responded.</p> <p>He also addressed the concern over the recent Republic Services’ rate increases.</p> <p>Councilor Giglio spoke encouraging everyone to attend Easter services at a local church.</p> <p>Mayor Quigley recommended a Council liaison be created with a specific focus on better communicating with the seniors in the community.</p> <p>Mayor Quigley shared mail he received regarding an Our Town newspaper article, the steps the City is taking to raise funds through grants, and what we are doing to improve economic development within the City. Ms. Hajduk added staff is in the process of creating a webpage to show grants we have applied for and/or received.</p> <p>Mayor Quigley provided an update from the recent RDS meeting he attended and their request that the City look at time limitations on parking downtown.</p> <p>Council Ohrt spoke about Ms. Hajduk’s efforts to build relationships with local representatives which in turn is helping the City to obtain funding for our projects.</p>
--	---

APPROVED BY THE STAYTON CITY COUNCIL THIS 1<sup>ST</sup> DAY OF APRIL 2024, BY A \_\_\_\_ VOTE OF THE STAYTON CITY COUNCIL.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Brian Quigley, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Julia Hajduk, City Manager



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Brian Quigley and the Stayton City Council**  
**FROM: Lance S. Ludwick, P.E.; Director of Public Works**  
**DATE: April 1, 2024**  
**SUBJECT: Resolution No. 1097, 2024 Street Maintenance Project Construction Contract Award**

---

**ISSUE**

Shall the City Council approve Resolution No. 1097 and award a construction contract to One Way Trigger, LLC, for the 2024 Street Maintenance Project?

**ENCLOSURE(S)**

1. Resolution No. 1097

**BACKGROUND INFORMATION**

In 2022 the City contracted with GRI to conduct a study to implement a Pavement Management Program (PMP) for the pavement network in Stayton. GRI developed a pavement inventory using Streetsaver PMP software, performed a baseline Pavement Condition Index (PCI) survey, conducted analysis, and prepared a report. The PMP report summarizes and documents 1) current and projected pavement surface conditions 2) remaining service life based on functional condition, 3) budget needs and consequence analysis, and 4) a Five-year preservation and Major Maintenance and Rehabilitation (M & R) project list with a list of alternative roads that meet the 5-year criteria.

After reviewing infrastructure needs of each of the streets on the 5-year M & R list and comparing those needs to the available resources, the following streets were chosen as appropriate candidates for slurry seals.

- Westfall Place
- Westfield Court
- Brett Court
- Wedgewood Place
- Wilshire Drive
- Westchester Place
- Jay Court
- Alyssa Court
- Heritage Loop
- Sierra Court

The 2024 Street Maintenance Project includes, but is not limited to, all labor, materials, and equipment necessary to construct approximately 20,150 lineal feet of crack seal, 21,995 square yards of Type II slurry seal, 45 square yards of asphalt repair, and performance of additional and incidental work as called for in the Plans and Specifications.



Public Works staff prepared the construction plans, construction specifications and bid packet for the improvement project. The project was advertised competitively in the Daily Journal of Commerce and sealed bids were opened on March 21, 2024, at 11:00 a.m.

### **BIDS RECEIVED**

The City received bids from the following firms:

<b>CONTRACTOR</b>	<b>BID AMOUNT</b>
One Way Trigger, LLC	\$169,663.25
Doolittle Construction, LLC	\$173,173.00
CR Contracting	\$178,149.75
VSS International	\$214,325.00

### **STAFF RECOMMENDATION**

City staff reached out to GRI for reference information for One Way Trigger, LLC. They provided positive feedback and stated this contractor has a strong technical background in surface materials and construction and is honest and well respected in the industry. After reviewing all bids, Staff recommends Council approve Resolution 1097 and award a contract to One Way Trigger, LLC.

### **OPTIONS AND MOTIONS**

1. Award the contract for the 2024 Street Maintenance Project to One Way Trigger, LLC.

Motion to approve Resolution No. 1097, awarding the contract for the 2024 Street Maintenance Project to One Way Trigger, LLC, in the amount of \$169,663.25.

2. Reject all bids; no motion necessary.



**RESOLUTION NO. 1097**

**AWARDING A CONTRACT FOR THE CONSTRUCTION OF THE 2024 STREET MAINTENANCE PROJECT TO ONE WAY TRIGGER, LLC**

**WHEREAS**, in 2022 the City contracted with GRI, a geotechnical engineering consultant, to conduct a street rating study to implement a Pavement Management Program (PMP) for the pavement network in Stayton;

**WHEREAS**, the Pavement Management Program developed a 5-year Major Maintenance and Rehabilitation (M & R) project list;

**WHEREAS**, the City developed construction plans and contact documents for the 2024 Street Maintenance project;

**WHEREAS**, the City advertised the project for construction in the Daily Journal of Commerce on March 4, 2024;

**WHEREAS**, the City received four bids on March 21, 2024;

**WHEREAS**, One Way Trigger, LLC, was the lowest responsive bidder, and;

**WHEREAS**, staff recommends to the City Council to award the construction contract to One Way Trigger, LLC, for the 2024 Street Maintenance Project.

**NOW THEREFORE, BE IT RESOLVED THAT:**

**Section 1.** The Stayton City Council approves Resolution No. 1097, awarding the contract for the 2024 Street Maintenance Project to One Way Trigger, LLC, in the amount of \$169,663.25.

This Resolution shall become effective upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS 1<sup>st</sup> DAY OF APRIL 2024.**

CITY OF STAYTON

Signed: \_\_\_\_\_, 2024

By: \_\_\_\_\_  
Brian Quigley, Mayor

Signed: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Julia Hajduk, City Manager



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Brian Quigley and the Stayton City Council**  
**FROM: James Brand, City Finance Director**  
**DATE: April 1, 2024**  
**SUBJECT: Resolution No. 1098, Fiscal Year 2024-25 Fee Schedule**

---

**BACKGROUND INFORMATION**

Annually, the City reviews and updates its fees, charges, rates, and fines to reflect actual costs while considering the impact of inflation, personnel, and material costs to ensure they are appropriate.

This fee schedule is a single document containing all City charges, including the rates found on resident's utility bills as well as many optional services the City provides. These rates will be used to calculate the City's revenues for the FY 2024-25 budget.

For ease of comparing to the FY2023-24 fiscal year, we have provided Attachment A, which contains only the amounts changing from the prior year. The final approved rate file is included as an exhibit to Resolution No. 1098 and will be made publicly available on the City website when they become effective on July 1, 2024.

**FISCAL IMPACT**

The fees generate direct revenues for the City's governmental and proprietary funds. As allowed by State Statute, the fee schedule assists the City to recover our costs when providing these services.

**SUMMARY**

The changes and reason for the changes are shown in Attachment A of this staff report. In summary:

- Minor text descriptions were made to improve clarity.
- We added a few charges that were not previously listed on the fee schedule. These are not new fees.
- The pool rates were increased across the board by about 5%. This will assist with covering personnel expenses and work towards the pool becoming more self-sustaining, while not increasing rates to the extent that utilization would be anticipated to be significantly reduced.
- The utility rate increases for water, wastewater, and stormwater are in accordance with the Utility Rate Study approved by Council in Resolution 1090 (Feb 2024).

- The SDC's (System Development Charges) have not been calculated yet. An SDC rate study is being done by FCS Group and the results are anticipated in July. The SDC rates will be presented to the Council in a separate resolution later. For the time being, the current FY24 rates will be in place.
- The street fees were all doubled again this year in recognition of the desire to raise funds for street improvements. While we continue to have discussions about the long-term street funding needs, the increase from \$4 to \$8 for the single-family resident rate keeps us on the track that was initially identified as necessary to maintain the streets in the existing condition that they were in when the initial PCI study and analysis was conducted.

## **OPTIONS AND MOTIONS**

The City Council is presented with the following options.

### **1. Adopt Resolution No. 1098 as presented.**

Move to adopt Resolution No. 1098 adopting fees and charges for various City services as presented.

### **2. Adopt Resolution No. 1098 with amendments.**

Move to adopt Resolution No. 1098, adopting fees and charges for various City services as amended.

## Attachment A - Fees that Changed from FY24 to FY25

<b>Administrative</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>Unit</b>	<b>Change</b>
Residential Rental Fee	\$ -	\$ 10.00		\$ 10.00 unlisted previously
<b>Community Economic Development</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>Unit</b>	<b>Change</b>
Pre-Application Meeting	\$ 400.00	\$ 500.00	each	\$ 100.00
Sign Permits	\$ 25.00	\$ 40.00	per app	\$ 15.00
Zone Verification Letters	\$ -	\$ 75.00	per property	\$ 75.00
<b>Utility Rates</b>	<b>FY23-24</b>	<b>FY24-25</b>	<b>Unit</b>	<b>Change</b>
Initial hook up for new service	\$ -	\$ 40.00		\$ 40.00 unlisted previously
<b>Water Rates (Base + Meter Equivalent + Fire Standby + Volume)</b>				
Base	\$ 17.96	\$ 18.50		\$ 0.54
Meter Equivalent:				\$ -
.75"	\$ 9.06	\$ 9.33		\$ 0.27
1"	\$ 22.71	\$ 23.39		\$ 0.68
1.25"	\$ 33.91	\$ 34.93		\$ 1.02
1.5"	\$ 45.28	\$ 46.64		\$ 1.36
2"	\$ 72.34	\$ 74.51		\$ 2.17
3"	\$ 135.71	\$ 139.78		\$ 4.07
4"	\$ 226.19	\$ 232.98		\$ 6.79
6"	\$ 452.23	\$ 465.80		\$ 13.57
8"	\$ 746.26	\$ 768.65		\$ 22.39
10"	\$ 1,040.28	\$ 1,071.49		\$ 31.21
Fire Standby:				\$ -
Class 1	\$ 6.62	\$ 6.82		\$ 0.20
Class 2	\$ 28.17	\$ 29.02		\$ 0.85
Class 3	\$ 189.65	\$ 195.34		\$ 5.69
Class 4	\$ 451.26	\$ 464.80		\$ 13.54
Class 5	\$ 882.54	\$ 909.01		\$ 26.47

Volume:					\$	-
Single Family	\$	1.65	\$	1.66 per 1,000 gallons	\$	0.01
Multi Family	\$	1.65	\$	1.65 per 1,000 gallons	\$	-
City	\$	1.65	\$	1.95 per 1,000 gallons	\$	0.30
Non-residential	\$	1.65	\$	1.65 per 1,000 gallons	\$	-
Irrigation	\$	1.65	\$	2.14 per 1,000 gallons	\$	0.49

### Stormwater Rates

Residential						
1. Single Family Dwelling	\$	9.03	\$	12.64	\$	3.61
2. Duplex	\$	9.03	\$	12.64	\$	3.61
3. Mobile Home Park (per unit)	\$	9.03	\$	12.64	\$	3.61
4. Apartment (per unit)	\$	5.41	\$	7.59	\$	2.18
5. Assisted Living Care Facility (per unit)	\$	5.41	\$	7.59	\$	2.18
Commercial and Industrial						
1. 2,500 sf	\$	9.03	\$	12.64	\$	3.61
2. 2,501 to 5,000 sf	\$	13.54	\$	18.96	\$	5.42
3. 5,001 to 10,000 sf	\$	27.09	\$	37.93	\$	10.84
4. 10,001 to 15,000 sf	\$	45.16	\$	63.22	\$	18.06
5. 15,001 to 20,000 sf	\$	63.21	\$	88.49	\$	25.28
6. 20,001 to 30,000 sf	\$	90.30	\$	126.42	\$	36.12
7. 30,001 to 40,000 sf	\$	126.45	\$	177.03	\$	50.58
8. 40,001 + sf	\$	162.54	\$	227.56	\$	65.02

### Street Maintenance Fee

Residential						
Single Family Dwelling	\$	4.00	\$	8.00	\$	4.00
Multi Family - Apartment (per unit)	\$	2.24	\$	4.48	\$	2.24
Mobile Home Park (per unit)	\$	2.08	\$	4.16	\$	2.08
Assisted Living Care Center (per unit)	\$	1.00	\$	2.00	\$	1.00
Commercial and Industrial						
up to 15 trips per 1,000 sqft of building space	\$	10.00	\$	20.00	\$	10.00
16 to 799 trips per 1,000 sqft of building space	\$	20.00	\$	40.00	\$	20.00
800+ trips per 1,000 sqft of building space	\$	40.00	\$	80.00	\$	40.00

4 trips per acre of land	\$ 40.00	\$ 80.00	\$ 40.00
160 trips per fueling station	\$ 40.00	\$ 80.00	\$ 40.00
10 trips per rental room	\$ 40.00	\$ 80.00	\$ 40.00
1.5 trips per student	\$ 40.00	\$ 80.00	\$ 40.00
Single tenant office with Apt in home business	These rates were not previously listed but we have been charging them.	\$ 24.48	\$ 24.48
Single Business w/2 appts		\$ 28.00	\$ 28.00
Special business with apt		\$ 28.96	\$ 28.96
Multi Business w/home		\$ 44.48	\$ 44.48
Multi Business w/2 appts		\$ 48.00	\$ 48.00
Multi Business with 2+ appts		\$ 48.96	\$ 48.96
		\$ 84.48	\$ 84.48

**Wastewater Rates**

Residential	\$ 71.02	\$ 73.16	\$ 2.14
<b>Commercial and Industrial</b>			
Up to 4,000	\$ 53.07	\$ 56.65	\$ 3.58
4,001 to 6,000	\$ 71.02	\$ 75.82	\$ 4.80
6,001 to 10,000	\$ 132.57	\$ 141.53	\$ 8.96
Above 10,000	\$ 13.26	\$ 14.16 per 1,000 gallons	\$ 0.90

**Facility Rentals**

	FY23-24	FY24-25	Unit	Change
<b>Community Center</b>	res/non res	residential	non residential	
Tables and Chairs Rental Fee	\$ -	\$ 100.00	\$ 100.00	\$ 100.00 unlisted previously
Community Garden Plot Rental		\$ 25.00	per year	\$ 25.00 unlisted previously

**Swimming Pool**

	FY23-24	FY23-24	FY24-25	FY24-25	Unit
<b>Drop-In</b>	residential	non residential	residential	non residential	
Adult	\$ 6.00	\$ 8.00	\$ 6.25	\$ 8.50	per visit
Youth	\$ 4.00	\$ 5.50	\$ 4.25	\$ 5.75	per visit
Family	\$ 18.00	\$ 25.00	\$ 19.00	\$ 26.25	per visit
Each additional family above 5	\$ 2.00	\$ 3.00	\$ 2.00	\$ 3.00	per visit
<b>Punch Cards</b>	residential	non residential	residential	non residential	
Adult	\$ 54.00	\$ 73.00	\$ 56.75	\$ 76.75	per card
Youth	\$ 36.00	\$ 49.00	\$ 37.75	\$ 51.50	per card

Children under 1	\$	-	\$	-	free	
<b>Monthly Memberships</b>		<b>residential</b>		<b>non residential</b>		
Adult	\$	50.00	\$	67.50	\$	52.50 \$ 71.00 per month
Youth	\$	30.00	\$	40.50	\$	31.50 \$ 42.50 per month
Family	\$	85.00	\$	114.75	\$	89.25 \$ 120.50 per month
<b>Private Pool Rentals</b>		<b>residential</b>		<b>non residential</b>		
Pool Rental 2 guards	\$	110.00	\$	148.50	\$	115.50 \$ 156.00 per hour
Pool Rental 3 guards	\$	130.00	\$	175.50	\$	136.50 \$ 184.25 per hour
Pool Rental 4 guards	\$	150.00	\$	202.50	\$	157.50 \$ 212.75 per hour
Pool Rental 5 guards	\$	170.00	\$	229.50	\$	178.50 \$ 241.00 per hour
<b>Locker Rates</b>		<b>residential</b>		<b>non residential</b>		
Monthly	\$	18.00	\$	24.00	\$	19.00 \$ 25.25
Yearly	\$	184.00	\$	248.00	\$	193.25 \$ 260.50
<b>Swimming Lessons</b>		<b>residential</b>		<b>non residential</b>		
1 Swimmer	\$	45.00	\$	60.75	\$	47.25 \$ 63.75
Each Additional Swimmer	\$	30.00	\$	40.50	\$	31.50 \$ 42.50
Private Lessons	\$	45.00	\$	60.75	\$	47.25 \$ 63.75





**RESOLUTION NO. 1098  
ADOPTING FEES, CHARGES, AND RATES FOR THE 2024-25 FISCAL YEAR  
AND REPEALING RESOLUTION 1066**

**WHEREAS** the City of Stayton receives requests from citizens for administrative, police, municipal court, library, pool, public works, parks, utilities, planning and code enforcement, which require the expenditure of personnel time and resources;

**WHEREAS** use of the City’s resources requires that the City charge fees sufficient to recover the cost in time and materials to render the services requested;

**WHEREAS** Stayton Municipal Codes 13.16.440, 13.24.1190, and 13.32.060 require rates to be established to pay for the costs of operating the City’s water, wastewater, and stormwater utilities;

**WHEREAS** such rates are to be set in Resolution form by the Stayton City Council.

**NOW THEREFORE, THE CITY OF STAYTON RESOLVES:**

**SECTION 1.** The fees, charges, and rates for Fiscal Year 2024-25 appended hereto, designated Exhibit A, are hereby adopted and will go into effect on July 1, 2024.

**SECTION 2.** Resolution 1066, adopting fees, charges, and rates for various City services for the 2023-24 fiscal year will be repealed in its entirety as of June 30, 2024.

This Resolution shall become effective upon its adoption by the Stayton City Council.

**ADOPTED BY THE STAYTON CITY COUNCIL THIS 1ST DAY OF APRIL 2024.**

CITY OF STAYTON

Signed: \_\_\_\_\_, 2024

BY: \_\_\_\_\_  
Brian Quigley, Mayor

Signed: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Julia Hajduk, City Manager



# Fiscal Year 2024-25 Fees and Charges

Exhibit A

<b>ADMINISTRATIVE</b>			
	2024-25 Fee	Unit	Notes (and Stayton Municipal Code references)
Lien Search	\$10	per search	
Returned Payments	\$35	per item	
Notary Public	\$5	per action	Subject to Notary availability, appointments recommended
Mobile Food Unit License Fee	\$40	per year	
Sidewalk Vendor License	\$2.50	per square foot	
Residential Rental Fee	\$10	per year	
Promotional/Processional Event	\$50	per event	SMC 5.44; SMC 10.36
Event Street Marking	\$200	per event	deposit
Solicitors License	\$150	per year	
Each Additional Employee	\$25	per year	
Renewal of Solicitor License	\$25	per year	
All Other Services not Identified	actual cost		

<b>PUBLIC RECORDS</b>			
	2024-25 Fee	Unit	Notes
Printing / Copies – 8.5x11, 8.5x14, 11x17	\$0.25	per page	
Printing / Copies – larger than 11x17	\$10	per page	
Digital Copies (PDF)	\$0.10	per page	
Certified Copies	\$5	each	
Copies of Digital Photos	\$1	per photo	
CD of Digital Photos	\$10	each CD	
Audio CD, DVD, or other media	\$15	each item	
Postage		per transaction	Actual cost of postage
Public Records Requests	varies	time	Free for 15 minutes or less. Longer requests will be charged at actual staff cost for all staff involved in fulfilling the request.
Open Records Check	\$20	each	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged for additional staff time. \$10 non-refundable search fee included.
Police Reports	\$33 + \$.25	per report	Includes staff research and retrieval time of up to 30 minutes, over 30 minutes will be charged an additional \$33.00 per 30-

	per printed page		minute increment. \$10 non-refundable search fee included. No charge for the victim's first copy.
Visa Letter	\$40	per letter	
Record Check Letter	\$15	per letter	
<b>Permits Issued by Police</b>			
	<b>2024-25 Fee</b>	<b>Unit</b>	
Carnival, Amusement Park & Concession	\$300	per year	SMC 5.08.150
Recurring Events	\$25	per event	
Alarm Permit (residential / commercial)	\$20	one-time registration	SMC 8.08 (late fee is \$25 per year)
Secondhand Business License	\$50	per year	SMC 5.32
Junk Dealers License	\$50	per year	SMC 5.36
<b>OLCC / OHA License</b>			
New OLCC/OHA License Fee	\$100	per application	
Change of Ownership	\$75	per application	
License Privilege Change	\$75	per application	
OLCC/OHA License Renewal	\$35	per year	
Temporary for non-OLCC Licensed Business	\$35	per application	
Temporary for OLCC Licensed Business	\$15	per application	
<b>Fines for Ordinance Violations</b>			
Business Regulations	\$1,000		SMC 5.08
Medical Marijuana Facilities	\$1,000		SMC 5.12
Pharmaceutical Disposal	\$500		SMC 5.50
Garage Sales	\$500		SMC 5.16.020
Solicitors	\$1,000		SMC 5.20
Private Security Enterprises	\$1,000		SMC 5.28
Secondhand Dealers and Pawnbrokers	\$1,000		SMC 5.32.100
Animal Control	\$500	not to exceed	SMC 6.04.290
Nuisances	\$500 - \$1,000		SMC 8.04
	<b>2024-25 Fee</b>	<b>Unit</b>	
False Alarm			SMS 8.08
● First 5 Alarms	\$0	each	
● Alarms 6-15	\$25	each	

• Alarms 16+	\$50	each	
Any other Violation of SMC 8.08 Not listed previously	\$500		SMC 8.08
Use of Public Parks, Public Property and Waterways	\$500		SMC 8.12
Violation of Public Peace and Welfare	\$1,000		SMC 9
Violation of Prohibited Parking Parking in Alley No Parking Zone	\$50		SMC 10.12.040 ORS 811.550
Violation of Loading Zone	\$50		SMC 10.12.070
Violation of Promotional / Processional / Event Permit	\$1,000		SMC 10.36
Parking on a Sidewalk Damaging Sidewalks and Curbs	\$50 plus actual cost of repairs		SMC 10.12.040 SMC 10.40.1040 ORS 811.570(1)
Crossing Private Property	\$110		SMC 10.40.1010
Violation of Truck Routes	\$110		SMC 10.40.1060
Parking for Certain Purposes Prohibited Displaying a Vehicle for Sale Repairing a Vehicle Displaying Temporary Advertising Selling from a Vehicle	\$50		SMC 10.12.050
Unlawful Storage on the Street	\$110		SMC 10.12.060
Violation of Bus and Taxi SMC	\$50		SMC 10.12.080/ 10.12.090
Skateboards, Skis, Toboggans, and Sleds	\$25		SMC 10.40.1030
Violation of Bicycle SMC	\$25		SMC 10.28
Violation of Pedestrian SMC	\$25		SMC 10.32
Overtime Parking	\$50		SMC 10.12.040 SMC 10.12.100
Parking Permit Violation	\$50		SMC 10.12.150
Parking Spaces – Correct Use Required/Wrong Direction	\$50		SMC 10.12.020
<b>2024-25 Fee</b>		<b>Unit</b>	
Violation of Prohibited Parking contrary to a parking control device	\$50		SMC 10.12.040(g)
Other Violations of Title 10 Not	\$50		SMC 10

Specifically Listed			
Impound Charge per Day for City Owned Storage	\$50 + tow fees		SMC 10.16.430
Impound Tow Fee	\$125		

PLANNING			
Pre-Application Meeting	\$500	each	
Application that requires only Staff review	\$900	deposit	
Application requiring Planning Commission Hearing	\$1,700	deposit	
Applications Requiring Two Public Hearings			
Comprehensive Plan Map and Zone Map Amendment	\$2,000	deposit	
Subdivision, Master Plan Development, Site Plan Review that includes Annexation	\$2,000	deposit	
Major Annexation	\$4,500	deposit	
Other Planning Department Applications			
Sign Permits	\$40	per application	
Temporary Sign	no charge	per application	
Change of Use Permits	\$25	per application	
Zone Verification Letter	\$75	per property	
Appeals			
Of decisions made by Staff without a public hearing	\$250	per application	
Of decisions made by the Planning Commission	\$400	per application	
Vacation of Streets and Alleys	\$700	deposit per application	

**MUNICIPAL COURT**

	2024-25 Fee	Unit	Notes
Payment Agreement Fee	\$30	each	
License Reinstatement Fee	\$30	each	
Failure To Appear for Arraignment	\$25	each	
Failure to Appear Trial	\$100	each	
Trial Fee	\$40	each	
Warrant Fee	\$55	each	
Appeal Filing	\$55	each	
Collection Fee	25% of assessed fine		

**LIBRARY**

Printing - Black & White	\$0.10	per page	
Printing - Color	\$0.25	per page	
<b>Fees</b>			
Interlibrary loan: mailing & loan cost	actual cost		
Damage or lost materials	actual cost + \$5 processing fee		
Lost or damaged DVD cases	\$ 1	per item	
Replace Damaged AV Cover	\$ 1	per cover	
Replace Audiobook	actual cost + \$5 processing fee		
Replace Audiobook Case	\$3	per case	
Replace Cultural Pass	price of membership		
<b>Outside city of Stayton Library Card</b>			
Non-Resident Full-Service Card			
• Annual Household	\$60		
• 6 mo. household	\$30		
Outside of CCRLS District Card			
• Annual Household	\$70		
• 6 mo. family	\$35		
Outside of CCRLS Child Card			
• One Card	\$12		
• Two Cards	\$20		
• Three Cards	\$28		

**PUBLIC WORKS**

**Site Development Permit: Engineering and Plan Review (for on-site and off-site public improvements) and ROW permit. Prior to Permit issuance, actual plan review costs will be paid by the Applicant. Inspection services will be paid for by Applicant after project completion and prior to Notice of Final Completion and Acceptance from the City. Permit reviews include water, wastewater, storm drainage, and street improvements where excavation or utility cuts of pavement are required.**

	2024-25	Notes
<b>New Infrastructure</b>		
Site Development Permit Review – Residential	\$750	deposit
Site Development Permit Review – Commercial, Industrial, Multi-family	1,500	deposit
Site Development Permit Review – Minor Partition (1 – 3 lots)	\$750	deposit
Site Development Permit Review – Subdivision (4 – 10 lots)	\$2,500	deposit
Site Development Permit Review – Subdivision (11+ lots) or Master Planned Development	\$4,500	deposit
Water Quality and Detention Plan and Calculation Review (infill lots only)	\$150	
Inspection fees – Payable at time of permit issuance to cover inspection costs during project construction.	4%	of public improvement construction costs including onsite grading
<b>Right of Way (ROW) Permits</b>		
Type 1: Street tree replacement or installation	no charge	
Type 2: Repair/replace sidewalk and/or driveway approach with no street cut (includes 3 inspections).	\$100	per permit
Type 3: Sidewalk, driveway approach and/or existing utility repair where street cut is needed (includes 4 inspections).	\$165	per permit
Type 4: Franchise Utility (NW Natural, SCTC, PacifiCorp, etc.)	\$40	unless specified in franchise agreement
Type 5: Encroachment Permit to use Public ROW (for a long-term use: awning, billboard, structure, etc.)	\$65	per permit
Additional Inspections over the permit type allotment.	\$35	per inspection
Vehicles, per hour		<a href="#">FEMA rate</a>
3/4" Water Meter		actual costs (\$350.00 minimum)
1" Water Meter or larger		actual costs
Water Meter Installation		actual cost
<b>Permits</b>		

Building permits	per <a href="#">Marion County fee schedule</a>	
Building Structural Permit Driveway/Sidewalk Inspections	\$150	
<b>System Development Charges</b>		
Parks – per dwelling unit	to be determined	
Water – per 3/4” meter equivalent	to be determined	
Wastewater – per 3/4” meter equivalent	to be determined	
Transportation – per peak hour trip in downtown area	to be determined	
per peak hour trip elsewhere	to be determined	
Stormwater	to be determined	

**UTILITY RATES**

<b>Utility Fees</b>				
Water Service Deposit (refundable)				\$100
Wastewater Service Deposit (refundable)				\$100
Late Payment Fee				\$35
Processing Delinquent Shut-off Fee for Non-Payment of Bill				\$50
Penalty for tampering with water meter once City turns water off				\$350
Initial hook up for new service				\$40
Requested Water Off and On Service Fee During Business hours				\$40
Requested Water Off or On or leak repairs after hours (any single service call out)				\$200
<b>Water Rates</b>				
Residential, Commercial and Industrial	The monthly water rate is the addition of the base, meter size, fire standby, and the usage.			
	<u>Base +</u> \$18.50	<u>Meter size +</u>	<u>Fire Standby Fee +</u>	<u>Usage per 1,000 gallons</u>
		.75” \$9.33	Class 1: 0-3,086 ft <sup>2</sup> \$6.82	Single Family \$1.66
		1” \$23.39	Class 2: 3,087-12,345 ft <sup>2</sup> \$29.02	Multi Family \$1.65
		1.25” \$34.93	Class 3: 12,346-27,777 ft <sup>2</sup> \$195.34	City \$1.95
		1.5” \$46.64	Class 4: 27,778-49,392 ft <sup>2</sup> \$464.80	Non-residential \$1.65
		2” \$74.51	Class 5: 49,393 + ft <sup>2</sup> \$909.01	Irrigation \$2.14
		3” \$139.78		
		4” \$232.98		
		6” \$465.80		
		8” \$768.65		
		10” \$1,071.49		
<b>Stormwater Rates</b>				



Residential	<p>Storm Drainage Maintenance Fees by Type of Residence:</p> <table border="1"> <thead> <tr> <th><i>Type of Residential Use</i></th> <th><i>Monthly Fee</i></th> </tr> </thead> <tbody> <tr> <td>Single Family Dwelling</td> <td>\$12.64</td> </tr> <tr> <td>Duplex</td> <td>\$12.64</td> </tr> <tr> <td>Mobile Home Park (per unit)</td> <td>\$12.64</td> </tr> <tr> <td>Apartment (per unit)</td> <td>\$7.59</td> </tr> <tr> <td>Assisted Living Care Facility (per unit)</td> <td>\$7.59</td> </tr> </tbody> </table>	<i>Type of Residential Use</i>	<i>Monthly Fee</i>	Single Family Dwelling	\$12.64	Duplex	\$12.64	Mobile Home Park (per unit)	\$12.64	Apartment (per unit)	\$7.59	Assisted Living Care Facility (per unit)	\$7.59						
<i>Type of Residential Use</i>	<i>Monthly Fee</i>																		
Single Family Dwelling	\$12.64																		
Duplex	\$12.64																		
Mobile Home Park (per unit)	\$12.64																		
Apartment (per unit)	\$7.59																		
Assisted Living Care Facility (per unit)	\$7.59																		
Commercial and Industrial	<table border="1"> <thead> <tr> <th><i>Impervious Surface size</i></th> <th><i>Monthly Fee</i></th> </tr> </thead> <tbody> <tr> <td>up to 2,500 sq ft impervious surface</td> <td>\$12.64</td> </tr> <tr> <td>2,501 to 5,000 sq ft impervious surface</td> <td>\$18.96</td> </tr> <tr> <td>5,001 to 10,000 sq ft impervious surface</td> <td>\$37.93</td> </tr> <tr> <td>10,001 to 15,000 sq ft impervious surface</td> <td>\$63.22</td> </tr> <tr> <td>15,001 to 20,000 sq ft impervious surface</td> <td>\$88.49</td> </tr> <tr> <td>20,001 to 30,000 sq ft impervious surface</td> <td>\$126.42</td> </tr> <tr> <td>30,001 to 40,000 sq ft impervious surface</td> <td>\$177.03</td> </tr> <tr> <td>40,001 or more sq ft impervious surface</td> <td>\$227.56</td> </tr> </tbody> </table>	<i>Impervious Surface size</i>	<i>Monthly Fee</i>	up to 2,500 sq ft impervious surface	\$12.64	2,501 to 5,000 sq ft impervious surface	\$18.96	5,001 to 10,000 sq ft impervious surface	\$37.93	10,001 to 15,000 sq ft impervious surface	\$63.22	15,001 to 20,000 sq ft impervious surface	\$88.49	20,001 to 30,000 sq ft impervious surface	\$126.42	30,001 to 40,000 sq ft impervious surface	\$177.03	40,001 or more sq ft impervious surface	\$227.56
<i>Impervious Surface size</i>	<i>Monthly Fee</i>																		
up to 2,500 sq ft impervious surface	\$12.64																		
2,501 to 5,000 sq ft impervious surface	\$18.96																		
5,001 to 10,000 sq ft impervious surface	\$37.93																		
10,001 to 15,000 sq ft impervious surface	\$63.22																		
15,001 to 20,000 sq ft impervious surface	\$88.49																		
20,001 to 30,000 sq ft impervious surface	\$126.42																		
30,001 to 40,000 sq ft impervious surface	\$177.03																		
40,001 or more sq ft impervious surface	\$227.56																		
<b>Street Maintenance Fee</b>																			
Residential	<p>Transportation Maintenance Fees by Type of Residence</p> <table border="1"> <thead> <tr> <th><i>Type of Residential Use</i></th> <th><i>Monthly Fee</i></th> </tr> </thead> <tbody> <tr> <td>Single Family Residence</td> <td>\$8.00</td> </tr> <tr> <td>Multi Family - Apartment (per unit)</td> <td>\$4.48</td> </tr> <tr> <td>Mobile Home in a MH Park</td> <td>\$4.16</td> </tr> <tr> <td>Assisted Living Care Center (per unit)</td> <td>\$2.00</td> </tr> </tbody> </table>	<i>Type of Residential Use</i>	<i>Monthly Fee</i>	Single Family Residence	\$8.00	Multi Family - Apartment (per unit)	\$4.48	Mobile Home in a MH Park	\$4.16	Assisted Living Care Center (per unit)	\$2.00								
<i>Type of Residential Use</i>	<i>Monthly Fee</i>																		
Single Family Residence	\$8.00																		
Multi Family - Apartment (per unit)	\$4.48																		
Mobile Home in a MH Park	\$4.16																		
Assisted Living Care Center (per unit)	\$2.00																		

Commercial and Industrial	<p>See Municipal Code (SMC) 3.30060 for a listing of each category for non-residential developed property.</p> <table border="1" data-bbox="533 136 1493 776"> <thead> <tr> <th data-bbox="533 136 1304 217"><b>Category</b></th> <th data-bbox="1304 136 1493 217"><b>Monthly Fee</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="533 217 1304 256">up to 15 trips/1000 sq ft of building space</td> <td data-bbox="1304 217 1493 256">\$20</td> </tr> <tr> <td data-bbox="533 256 1304 295">16 to 799 trips/1000 sq ft of building space</td> <td data-bbox="1304 256 1493 295">\$40</td> </tr> <tr> <td data-bbox="533 295 1304 334">800+ trips/1000 sq ft of building space</td> <td data-bbox="1304 295 1493 334">\$80</td> </tr> <tr> <td data-bbox="533 334 1304 373">4 trips per acre of land used for the state purpose</td> <td data-bbox="1304 334 1493 373">\$80</td> </tr> <tr> <td data-bbox="533 373 1304 412">160 trips per fueling station</td> <td data-bbox="1304 373 1493 412">\$80</td> </tr> <tr> <td data-bbox="533 412 1304 451">10 trips per rental room</td> <td data-bbox="1304 412 1493 451">\$80</td> </tr> <tr> <td data-bbox="533 451 1304 490">1.5 trips per student</td> <td data-bbox="1304 451 1493 490">\$80</td> </tr> <tr> <td data-bbox="533 490 1304 529">single tenant office with apartment</td> <td data-bbox="1304 490 1493 529">\$24.48</td> </tr> <tr> <td data-bbox="533 529 1304 568">in home business</td> <td data-bbox="1304 529 1493 568">\$28.00</td> </tr> <tr> <td data-bbox="533 568 1304 607">single business with 2 apartments</td> <td data-bbox="1304 568 1493 607">\$28.96</td> </tr> <tr> <td data-bbox="533 607 1304 646">special business with apartment</td> <td data-bbox="1304 607 1493 646">\$44.48</td> </tr> <tr> <td data-bbox="533 646 1304 685">multi business with home</td> <td data-bbox="1304 646 1493 685">\$48.00</td> </tr> <tr> <td data-bbox="533 685 1304 724">multi business with 2 apartments</td> <td data-bbox="1304 685 1493 724">\$48.96</td> </tr> <tr> <td data-bbox="533 724 1304 763">multi business with 2+ apartments</td> <td data-bbox="1304 724 1493 763">\$84.48</td> </tr> </tbody> </table>	<b>Category</b>	<b>Monthly Fee</b>	up to 15 trips/1000 sq ft of building space	\$20	16 to 799 trips/1000 sq ft of building space	\$40	800+ trips/1000 sq ft of building space	\$80	4 trips per acre of land used for the state purpose	\$80	160 trips per fueling station	\$80	10 trips per rental room	\$80	1.5 trips per student	\$80	single tenant office with apartment	\$24.48	in home business	\$28.00	single business with 2 apartments	\$28.96	special business with apartment	\$44.48	multi business with home	\$48.00	multi business with 2 apartments	\$48.96	multi business with 2+ apartments	\$84.48
<b>Category</b>	<b>Monthly Fee</b>																														
up to 15 trips/1000 sq ft of building space	\$20																														
16 to 799 trips/1000 sq ft of building space	\$40																														
800+ trips/1000 sq ft of building space	\$80																														
4 trips per acre of land used for the state purpose	\$80																														
160 trips per fueling station	\$80																														
10 trips per rental room	\$80																														
1.5 trips per student	\$80																														
single tenant office with apartment	\$24.48																														
in home business	\$28.00																														
single business with 2 apartments	\$28.96																														
special business with apartment	\$44.48																														
multi business with home	\$48.00																														
multi business with 2 apartments	\$48.96																														
multi business with 2+ apartments	\$84.48																														

**Wastewater Rates**

Residential	All residential wastewater customers pay a monthly flat rate of \$73.16 per residential unit.										
Commercial and Industrial	<p>Commercial and Industrial rates are based on the average monthly water usage from October through March. These months have been chosen because less water going into the City’s wastewater facilities is registered. The following rate schedule is used:</p> <table border="1" data-bbox="533 1016 1396 1216"> <thead> <tr> <th data-bbox="533 1016 968 1055"><b>Average Monthly Use</b></th> <th data-bbox="968 1016 1396 1055"><b>Monthly Fee</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="533 1055 968 1094">Up to 4,000 gallons</td> <td data-bbox="968 1055 1396 1094">\$56.65</td> </tr> <tr> <td data-bbox="533 1094 968 1133">4,001 to 6,000 gallons</td> <td data-bbox="968 1094 1396 1133">\$75.82</td> </tr> <tr> <td data-bbox="533 1133 968 1172">6,001 to 10,000 gallons</td> <td data-bbox="968 1133 1396 1172">\$141.53</td> </tr> <tr> <td data-bbox="533 1172 968 1216">Above 10,000 gallons</td> <td data-bbox="968 1172 1396 1216">\$14.16 / 1,000 gallons</td> </tr> </tbody> </table>	<b>Average Monthly Use</b>	<b>Monthly Fee</b>	Up to 4,000 gallons	\$56.65	4,001 to 6,000 gallons	\$75.82	6,001 to 10,000 gallons	\$141.53	Above 10,000 gallons	\$14.16 / 1,000 gallons
<b>Average Monthly Use</b>	<b>Monthly Fee</b>										
Up to 4,000 gallons	\$56.65										
4,001 to 6,000 gallons	\$75.82										
6,001 to 10,000 gallons	\$141.53										
Above 10,000 gallons	\$14.16 / 1,000 gallons										

## FACILITY RENTALS

**2024-25      2024-25**

**Notes**

### Community Center

	Resident	Non-Resident	
Community Center Rental (Entire Building - Hourly)	\$40	\$60	
Tables and Chairs Rental Fee	\$100	\$100	19 - 6 ft. tables, 2 - 8 ft. tables, and 135 chairs
Community Center Rental Cleaning Fee (per event, up to three hours of cleaning)	\$150	\$150	
Additional Hourly Cleaning Charge (any required cleaning over three hours will be invoiced to rental)	\$35	\$35	

### Jordan Bridge and Pioneer Park Concession Stand

<ul style="list-style-type: none"> <li>● First three hours</li> </ul>	\$100	each	Jordan Bridge and concession Stand are separate rentals
<ul style="list-style-type: none"> <li>● Each additional hour</li> </ul>	\$20	per hour	
<ul style="list-style-type: none"> <li>● Cleaning fee deposit for Concession Stand</li> </ul>	\$100		deposit: reimbursed if costs are less

### Other Facility Fees

Community Center Key Deposit (cash or check only)	\$25	per key	
Jordan Bridge Electrical Panel Key/Bridge Closure Signs Deposit (cash or check only)	\$25	per event	
Concession Stand Key Deposit (cash or check only)	\$25	per key	
Community Garden Plot Rental	\$25	per year	
Alcohol Beverage Service Permit	\$50	each event	
Alcohol Beverage Cleaning Fee (non-refundable)	\$300	each event	NOTE: If actual cleaning costs exceed \$300, applicant will be billed for remainder
Cancellation Fee	\$25	each event	Fee applied if canceled more than 10 days prior to the event. No refund if canceled less than 10 days prior to the event.

## SWIMMING POOL

	2024-25 Resident Fees	2024-25 Non-Resident Fees	Unit	Notes
<b>Drop-In</b>				
Adult	\$6.25	\$8.50	per visit	
Youth (1-17 years old) / Seniors (59+)	\$4.25	\$5.75	per visit	
Family (2-5 individuals from the same household)	\$19.00	\$26.25	per visit	
Each additional family member above 5	\$2.00	\$3.00	per visit	
<b>Punch Cards (10 Visits)</b>				
Adult	\$56.75	\$76.75	per card	
Youth (1-17 years old) / Seniors (59+)	\$37.75	\$51.50	per card	
Children under age 1	free	free		
<b>Monthly Memberships</b>				
Adult	\$52.50	\$71.00	per month	
Youth (1-17 years old) / Seniors (59+)	\$31.50	\$42.50	per month	
Family (2+ individuals from the same household)	\$89.25	\$120.50	per month	
<b>Private Pool Rentals</b>				
Pool Rental 2 guards (0-25 people)	\$115.50	\$156.00	per hour	
Pool Rental 3 guards (0-50 people w/slide)	\$136.50	\$184.25	per hour	
Pool Rental 4 guards (51-75 people w/slide)	\$157.50	\$212.75	per hour	
Pool Rental 5 guards (up to 100 people w/slide)	\$178.50	\$241.00	per hour	
<b>Locker Rates</b>				
Monthly	\$19.00	\$25.25	per locker	
Yearly	\$193.25	\$260.50	per locker	
<b>Swimming Lessons</b>				
1 Swimmer (30 minutes per session/8 sessions class)	\$47.25	\$63.75		
Each Additional Swimmer (from same household)	\$31.50	\$42.50		
Private lesson	\$47.25	\$63.75	per swimmer	